



**FORM CREATED BY:
CALIFORNIA PROPERTY LAW GROUP, LLP**

A Professional Law Corporation
930 S. La Brea Ave. Suite 204
Los Angeles, CA 90036
Info@capropertylawgroup.com
(323) 282-7969

CIVIL CODE 1962 NOTICE

TO:

ADDRESS:

You are hereby notified that the following person(s) are authorized to manage the premises:

NAME:

TELEPHONE NUMBER:

USUAL STREET ADDRESS AT WHICH PERSONAL SERVICE MAY BE EFFECTED:

You are hereby notified that the following person(s) are owners of the premises or are authorized to act for and on behalf of the owner for the purpose of service of process and for the purpose of receiving and receipting for all notices and demands:

NAME:

TELEPHONE NUMBER:

USUAL STREET ADDRESS AT WHICH PERSONAL SERVICE MAY BE EFFECTED:

You are hereby notified that rent payments shall be made out to:

PERSON TO PAY:

TELEPHONE NUMBER:

ADDRESS:



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Rent payments are to be made in the following form(s):

Cash (At least one method must be allowed that is neither cash nor Electronic Funds Transfer)

Electronic Funds Transfer Check Money Order Cashier's Check

Deposit into an account in a financial institution

Payment may be made personally in the form(s) listed above

If personal payment is available, the usual days and hours that the person listed above will be available to receive the payments is as follows:

DAYS:

HOURS:

If payment is available via deposit into an account in a financial institution, the name, street address and account number is as follows:

NAME OF FINANCIAL INSTITUTION:

STREET ADDRESS (MUST BE WITHIN 5 MILES OF THE RENTAL PROPERTY):

ACCOUNT NUMBER:

If payment is available via electronic funds transfer, the following is the information necessary to establish an electronic funds transfer procedure for paying the rent.

Once each calendar year, upon request by the tenant, the owner or owner's agent shall provide an additional copy of the rental agreement or lease to the tenant within 15 days. If the owner or owner's agent does not possess the rental agreement or lease or a copy of it, the owner or owner's agent shall instead furnish the tenant with a written statement stating that fact and containing the information required by Civil Code sections 1962(a)(1), (2) and (3).